

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
18 July 2019
BOARD MEETING**

Presiding: Maureen M. Wilson, Vice-Chair

Time: 12:30 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Maureen M. Wilson, Vice-Chair
Carlton Christensen
La Vone Liddle
Karen Okabe

Trustees Absent: Dr. Dagmar Vitek, Chair 2019

Others Present: Ary Faraji, Ph.D., Executive Director
Aleta Fairbanks, CPA, CFO
Gregory White, Ph.D., Assistant Director
Neil Vickers, Ph.D., University of Utah Biology Professor

1. Roll Call:

Trustee Wilson called the meeting to order at 12:43 p.m. It was confirmed that the voice recorder was turned on, and no conflicts of interest were declared. A genuine "thank you" for Trustee Okabe's incredible service was expressed at the meeting. Trustee Okabe began serving as a Trustee in June of 2014, and she was the Board Chair during 2016. Some of the activities in which she was instrumental were assisting with the salary survey, helping the District to move forward with the new facility construction, and also frequently sharing her excellent human relations expertise and updating the policies and procedures of the District. We will also miss Trustee Okabe's quick wit and pleasant personality. Today will be her last official meeting, for this week the Salt Lake City Council approved Neil Vickers' application to fill the vacancy created when Trustee Okabe requested to be replaced.

2. Public Comment:

There were no public comments.

3. Approval of the Minutes from the 13 June 2019 Monthly Board Meeting:

The Board Members were provided an opportunity to review the pending minutes of June's regular Board Meeting prior to this meeting; Trustee Liddle had recommended adding the specific kind of "historic" averages being plotted by the District. Historic "mosquito abundance" average was added to item #8 in the minutes. Trustee Christensen made a motion to approve the 13 June 2019 Board Meeting Minutes as modified. Trustee Liddle seconded the motion and it passed unanimously.

4. Approval of the Minutes from the 13 June 2019 Public Hearing:

The Public Hearing Minutes covering the 2019 budget amendments and 2020 proposed budget and also the Certified Tax Rate were given to the Board. Trustee Liddle made a motion to approve the 13 June 2019 Public Hearing Minutes; the motion was seconded by Trustee Okabe and carried with all in favor.

5. Presentation of the June 2019 Financial Statements & Approval of Bills for Payment:

The Trustees had received copies of June's Financial Statements prior to the Board Meeting. CFO Fairbanks reviewed the Financial Statements with the Board; all expenditures were presented, with special attention being paid to those expenditures in excess of \$1,000, and copies of the balance sheets, the credit card receipts for the credit card statements having a balance over \$1,000, and the General Fund's reconciled bank statement were also circulated. Trustee Liddle made a motion to adopt the June 2019 Financial Statements and to approve June's bills for payment. This motion passed unanimously after being seconded by Trustee Okabe.

6. Discussion and Approval of Proposed Personal Use of Public Property Policy:

H.B. 163 deals with the misuse of public funds and, more specifically, public property. Public property was not previously included in the criminal statute to the same extent as public funds. H.B. 163 was signed into law, with an effective date of 1 July 2019. Since the misuse of public property can now result in criminal charges, Utah Association of Special Districts prepared a Personal Use of Public Property template and encouraged its members to adopt a similar policy to help protect everyone from harm due to inadvertent abuse. The template provides some definitions and authorizes the personal use of District property under certain circumstances. Approval to adopt SLCMAD's Personal Use of Public Property Policy carried unanimously through a motion made by Trustee Liddle and seconded by Trustee Okabe. Trustee Christensen suggested providing a copy of this policy to full-time District employees and having them sign a form saying that they have read and understand the policy.

7. Discussion and Approval of Fee Extension for Construction Control Corporation:

Construction Control Corporation has saved the District a lot of money, time, and headaches. However, postponing the new facility's substantial date of completion has increased the time that CCC has had to oversee all aspects of the project, and they have submitted a Revised Fee Extension of \$40,000. They anticipate only needing to use \$25,000 - \$30,000 of this fee extension. Trustee Christensen made a motion to approve Construction Control Corporation's Revised Fee Extension of \$40,000. Trustee Liddle seconded the motion, and it passed with all in favor.

8. Update on Prison Relations and Inland Port:

Executive Director Faraji has been submitting weekly reports on surveillance and treatment data for the 300 acres that the prison is occupying. He had an informal meeting this week with Michael Ambre, the Assistant Director of the Division of Facilities Construction and Management. Executive Director Faraji pointed out that mosquito control for a business the size of the prison would cost about \$15 per \$100,000 of the assessed value; the District obviously does not intend to make a profit from the prison, but we expect the prison to provide its fair support for mosquito abatement services. Michael Ambre indicated that the Attorney General had no complaints other than mentioning that the "Memorandum of Understanding" should have been an "Agreement" instead. The meeting was friendly, and we are hopeful that we will shortly receive a signed copy of the memorandum.

Prison construction should be completed around June 2022; thereafter, we should work on having permanent funding directly from the Department of Corrections instead of the Administrative Services.

Heather Anderson is starting to work on inland port issues for the District. We have already annexed this area into the District's tax base, so she is working on getting the inland port to exempt the District from any tax-saving deals. We will also be thinking about other possible concerns that may arise.

9. Report on Attended & Reminder/Approval of Upcoming Training/Meetings:

- **VectorBiTE, 19-21 June 2019, Trento, Italy**

Executive Director Faraji presented at the VectorBiTE Research Coordination Network meeting held in Italy from 20-22 June 2019. He was invited to participate because he is AMCA's President Elect and also the director of a large abatement district that has been providing mosquito surveillance data for VectorBase. (VectorBase is a National Institute of Allergy and Infectious Diseases Bioinformatics Resource Center, providing genomic, phenotypic, and population-centric data to the scientific community for invertebrate vectors of human pathogens.) The organization

specializes in bringing together real-world data for public and academic use, which will include surveillance data, mosquito abundance data, and host preference data. About thirty to fifty people were in attendance, and they were looking at actual data and coming up with prediction models to assist with mosquito-borne disease prevention. The goal is to consolidate various entities and form a central database that can provide pertinent information to assist everyone, thereby increasing interaction between researchers in the diverse fields studying vector-borne diseases, encouraging collection and consolidation of key data, and encouraging development of analytical tools to better understand the role of vector behavior in transmission ecology. The RCN paid for the flight, room, and board during the meeting. The AMCA provided housing assistance, and the District provided car rental, gas, and per diem for travel days only.

- **DSLASA, 20 June 2019, Kaysville, UT**

Gary Hatch ran the DSLASA board meeting on 20 June 2019. Assistant Director White and Trustee Liddle attended the meeting, and Trustee Erskine also participated remotely. The 2018 financial review was provided by the auditor at this meeting, in addition to general updates on the hangar and aerial operations.

- **ESA Innovations, 26 June 2019, St. Louis, MO**

The Entomological Society of America invited about thirty to forty people to join its one-day seminar and discuss the next phase of ESA's innovations and future directions. Executive Director Faraji was one of ESA's invitees, and the ESA covered all of the travel expenses. A facilitator was hired to assist in increasing collaborations, and the meeting was a worthwhile activity. Executive Director Faraji may conduct a similar event for the AMCA during 2020.

- **American Chemical Society's National Meeting & Exposition, 25-29 August 2019, San Diego, CA**

The American Chemical Society (ACS) organizes two national meetings & expositions each year, and each one attracts an estimated 11,000 to 13,000 chemists, chemical engineers, academicians, graduate and undergraduate students, and other related professionals. During the meeting, scientists present new multidisciplinary research, hear the latest information in their areas of professional interest, and network with colleagues. Assistant Director White will be giving a presentation on behalf of the District and the AMCA.

- **UMAA, 13-15 October 2019, Ruby's Inn, Bryce, UT**

UMAA's Annual Meeting will be held at Ruby's Inn this year. State-required annual trustee training will be provided at this conference, and all of the Trustees were encouraged to attend.

10. Executive Director's Report:

Executive Director Faraji updated the Board on the following items: (1) We are drawing closer to completing this summer's hectic mosquito season. The District's first seasonal employee will be leaving 26 August; (2) A seasonal employee had a small fender bender that will cost around \$4,000. The District paid for the repair, and Utah Local Governments Trust will reimburse us directly; (3) The District is currently assisting two researchers who are visiting from the University of Florida with some local research; (4) Surveillance is showing a shift from an abundance of nuisance *Aedes dorsalis* mosquitoes to public-health-important *Culex tarsalis* mosquitoes. Moab MAD is the first district in Utah to find the presence of West Nile virus; (5) We have two interns working on a non-target study to find what impact aerial ULV treatments have on organisms other than mosquitoes. We are testing seven sites, using malaise traps, testing 48 hours before and then post treatments; all of our applications are approved by the EPA, and we are following the label rates; (6) Punch list walk-throughs have been scheduled for 29 and 30 July, and the final date of completion will be 7 August 2019; Hogan will begin accruing late fees if the new facility is not completed by then.

11. Probable Agenda Items for 15 August 2019 Monthly Board Meeting, 12:30 p.m.:

- Construction Completion / Facility Transition
- Swearing in Neil Vickers
- Prison Relocation Updates
- Executive Director's Report

12. Adjournment:

Trustee Liddle moved to adjourn the meeting at 2:24 p.m. A boxed lunch will be available before the 15 August 2019 regular monthly board meeting, which will begin at 12:30 p.m.



Ary Faraji, Executive Director

15 AUG 19
Date



Maureen Wilson, Vice Chair 2019

Aug 15, 2019
Date